

DOCUMENT

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CHECKLIST FOR THE TECHNICAL VISIT/FEASIBILITY STUDY

Name of event:

Bidding NSO:

Date of carrying out the visit:

1. PROPOSED LOCATION

Location

	Parameter	Rating	Evidence Provided/Available	Remarks
1	Geographical surroundings			
2	Landscape (type, attractiveness)			
3	Offered capacity for off-site programme activities			
4	Distance from main international airport / train station			
5	Access facilities (by road, by train, by plane, by boat)			
6	Access to emergency health services (hospital, fire station, police)			

Physical Characteristics

	Parameter	Rating	Evidence Provided/Available	Remarks
1	Dimensions			
2	Topography			
3	Vegetation			
4	Quality of soil (sand, stone...)			
5	Expected weather conditions at a proposed time of event			
6	For camping			
7	For traffic			

8	For intensive pedestrian use			
9	For possible piping and cabling			
10	Water absorbing capacity			
11	Off site immediate environment			
12	Water supply capacity			
13	Electricity supply capacity (optional, depending on site and camp focus)			
14	Sanitation capacity			
15	Network			

2. MANAGERIAL CAPACITY

Availability of Human Resources

	Parameter	Rating	Evidence Provided/Available	Remarks
1	In the NSO 's membership			
2	In the country itself			
3	In the close neighbouring countries			
4	Level and quality (long term) of Volunteers' commitment			
5	NGOs			
6	Government: relationship with national and local authorities			
7	Any other source			

Organizational Chart

	Parameter	Rating	Evidence Provided/Available	Remarks
1	Global organizational concept			
2	Institutional constraints			
3	Relationships NSO-Host Committee approach			
4	Preparatory phase concept			
5	Operational management approach			

Financial Capacity

	Parameter	Rating	Evidence Provided/Available	Remarks
1	Capacity of mobilizing resources			
2	Access to public sources			
3	Access to private sponsoring			
4	Support groups (parliamentarians, Rotarians, Religious, etc)			
5	Cash flow capacity during the preparatory phase			
6	Of the NSO itself			
7	Capacity of mobilizing advance cash contributions			

3. UNDERSTANDING OF REGIONAL SCOUT EVENT CONCEPT

General Understanding

	Parameter	Rating	Evidence Provided/Available	Remarks
	Level of knowledge and understanding of the "Guidelines and Basic requirements" by candidate NSO			

Level of Awareness of the Special Characteristics of the Regional Scout Event

	Parameter	Rating	Evidence Provided/Available	Remarks
1	Regional versus national with international participation			
2	Role of the Africa Scout Committee and World Scout Bureau, Africa Regional Office			
3	Support function of the World Scout Bureau, Africa Regional Office, Event Team and its interactions with the host committee			
4	Compliance with Safe from Harm policy			
5	Compliance with GSAT			
6	Compliance with WOSM Event Strategy			

Readiness to Accept and Follow the Rules, Procedures and Special Characteristics

	Parameter	Rating	Evidence Provided/Available	Remarks
1	By signing the letter of acceptance of the above conditions before deadline date			
2	By signing, with the World Scout Bureau, Africa Regional Office, a Memorandum of Understanding covering the period in question			

Scale 1 to 5 (Poor to Excellent, Not Ideal to Ideal, Not Appropriate to Very Appropriate, Not in place to In place) as may apply for every parameter.